

Scoring Criteria 1: Qualifications/Expertise of Firms on Team

Min pts 0 : Max pts 30

- A. Include the following items:
- Provide a listing of all firms on your proposed team;
 - List the type(s) of expertise that each firm on your team can provide;
 - How long has each firm on your team provided these type(s) of expertise;
 - Provide an organization chart of your proposed team and include the respective roles that each firm will provide for the team.
- B. Include the following items:
Has the prime consultant worked with proposed sub-consultants on similar projects in the last three (3) years? If yes, provide name of the project, the scope of the project, each firm's role on the project and the dates the services were performed. Limit examples to one (1) project for each sub-consultant firm.
- C. Include the following items:
Provide a list of a maximum of three (3) projects that each firm on your project team has completed within the last five (5) years. The project(s) must demonstrate the required expertise needed for this project. Include the work/services provided on the project(s) and the approximate amount received for each project.
- D. Include the following items:
Provide a table identifying current availability of key staff and resources for each firm on the proposed project team. The availability of staff must be identified as hours available per month for the length of the project, not in percentages of time available.

Scoring Criteria 2: Qualifications of Proposed Project Manager

Min pts 0 : Max pts 40

- A. Include the following items:
- Provide a maximum of three (3) project examples for the proposed Project Manager that demonstrates his/her prior experience as a Project Manager on WSDOT or public agency projects. Include the date(s) of each project; the name of the client/owner for each project; list the project manager's responsibilities and tasks on each project;
 - Demonstrate that the proposed Project Manager has worked in the Project Manager role on the project development phase of an interstate project of similar scope and complexity;
 - Demonstrate that the proposed Project Manager is experienced in leading a multi-discipline team; and
 - Identify projects on which the proposed Project Manager has demonstrated innovative thinking and unique intersection solutions.

B. Include the following items:

Provide a maximum of three (3) examples of the proposed Project Manager's ability to provide and manage all of the following within a project:

- Strategic leadership;
- Innovative ideas for resolution of complex engineering issues;
- Ability to manage a team of subject matter experts;
- Ability to scale the team to the project;
- Project schedule/schedule recovery;
- Scope of work/scope creep;
- Budget issues; and
- Changes that arise throughout the life of the project.

C. Include the following items:

- Demonstrate the Project Manager's familiarity with relevant state and federal regulations and/or procedures; and
- Provide listing of professional licenses/accreditations for the proposed Project Manager; include the year that each license/accreditation was received. Please note that your proposed Project Manager must be a licensed civil engineer in the State of Washington.

Scoring Criteria 3: Key Team Members Qualifications (Prime Consultant and Sub-Consultants)

Min pts 0 : Max pts 50

A. Include the following items:

- List each key team member's role/responsibilities on your proposed team;
- For each key team member, identify their experience in achieving the project goals for their respective discipline in delivering projects of similar scope and complexity.
- For each proposed key team member, provide up to three (3) examples of prior relevant projects. Include the name of project(s); dates of the project(s); and roles/responsibilities for each team member on those project(s); and
- For each key team member on your proposed team, demonstrate his/her understanding of WSDOT and/or public agency regulations/procedures.

Scoring Criteria 4: Technical Expertise

Min pts 0: Max pts 60

A. Include the following items:

Indicate your team's expertise, including relevant experience (number of years by key staff) in the following technical areas:

- Designing and modeling DDI interchanges;
- Use of VisSim software to model complex interchanges or intersections;
- Implementing "lessons learned" from previously constructed DDI interchanges;
- Public outreach efforts for innovative intersections;
- Developing PS&E for civil transportation projects;

- Developing staging and traffic control strategies for interchange projects;
- Hydraulic engineering for surface water quality & quantity treatment, infiltration in lieu of conventional detention ponds, and completion of Hydraulic Reports, and;
- Roadway engineering to include horizontal & vertical alignments, interchange plan for approvals, InRoads modeling for footprint and volumes; quantity calculations, cost estimating, phasing, etc.

B. Include the following items:

- Describe your approach to collaborating with and resolving issues within the project team, client(s), and other interested parties.
- Describe your experience and tactics used to resolve issues efficiently to keep a project moving forward.

C. Include the following items:

- Develop an outline of a delivery strategy.
- Provide a preliminary project delivery schedule up to PS&E advertisement.

D. Include the following items:

- Describe your understanding of the critical elements of this project;
- Describe your approach to developing, managing and overseeing a design team responsible for multiple design packages in succession; and
- Describe your procedures for identifying and addressing risk elements.

Scoring Criteria 5: References/Past Performances (Prime Consultant Only)

Min pts 0 : Max pts 0

A. Include the following items:

Provide a minimum of three (3) with a maximum of five (5) performance evaluations for public agency owned projects that are either currently 75% complete or that has a project completion date within the last three (3) years. These must be included in your Packet B.

Performance Evaluations on WSDOT projects:

If you wish to have a Performance Evaluation completed on a WSDOT project, please contact the WSDOT project manager and have them complete WSDOT's internal Filemaker Pro form 272-019 "Performance Evaluations – Consultant Services."

Performance Evaluations for Non-WSDOT projects:

If your firm does not have performance evaluations with WSDOT, it is necessary to have an evaluation of past performance completed by a client. You are required to use the WSDOT provided form and have it completed by your client. We will not accept your client version of a performance evaluation form. The WSDOT version of the evaluation form may be obtained by clicking on the link "Performance Evaluation Completed by Reference" which can be found on the main web page for this advertisement.