

# RTPOs and the GMA Updates: Sharing PSRC's Approach

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Department of Commerce

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Washington State Department of Transportation

**Yorik Stevens-Wajda**  
Puget Sound Regional Council





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# Overview of the Update

*What the GMA Requires*

*What Resources are Available from Commerce*

July 8, 2014



# What the GMA Requires

## RCW 36.70A.130(1)(a)

Each comprehensive land use plan and development regulations shall be subject to continuing review and evaluation by the county or city that adopted them. Except as otherwise provided, a county or city shall **take legislative action to review** and, if **needed, revise** its **comprehensive land use plan and development regulations** to ensure the plan and regulations comply with **the** requirements of this chapter according to the deadlines in subsections (4) and (5) of this section.

(b) Except as otherwise provided, a county or city **not planning under RCW 36.70A.040** shall take action to review and, if needed, revise its policies and development regulations regarding **critical areas and natural resource lands adopted** according to this chapter to ensure these policies and regulations comply with the requirements of this chapter according to the deadlines in subsections (4) and (5) of this section. **Legislative action means the adoption of a resolution or ordinance following notice and a public hearing indicating at a minimum, a finding that a review and evaluation has occurred and identifying the revisions made, or that a revision was not needed and the reasons therefor.**

(c) The review and evaluation required by this subsection **shall include, but is not limited to, consideration of critical area ordinances and, if planning under RCW 36.70A.040, an analysis of the population allocated to a city or county from the most recent ten-year population forecast by the office of financial management.**

Review

Revise if Necessary

Legislative Action





# To Review: What Must Be Reviewed

## RCW 36.70A.130(1)(a)

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- ❑ *Comprehensive Plan*
- ❑ *Development Regulations*
- ❑ *Critical Areas Ordinance*
- ❑ *Resource Lands*
- ❑ *Urban Growth Areas*





# *Revise if Necessary: What Triggers a Need for a Change*

## Major GMA Amendments 2009-2012

**2012 5292** Exempts certain irrigation ditches from the definition of Fish and Wildlife Habitat Conservation Areas

**2012 2ESSB 6406** Requires DOE to modify SEPA categorical exemptions and thresholds.

**2011 ESHB 1886** Creates a voluntary stewardship program as an alternative mechanism to protect critical areas from existing and ongoing agriculture.

**2010 EHB 1653** Clarifies when protection of critical areas within shorelines is transferred from the Critical Areas Ordinance to the Shoreline Master Program.

**2009 2SHB 1481** Requires certain local governments to allow electric vehicle infrastructure.

**2010 SHB 18525** Prohibits expansion of the urban growth area in some areas into the 100-year floodplain.

### *Statutory Changes*

### *Population Data*

### *Changes in Relevant Facts*

- Land Use Inventory
- Housing Inventory
- Transportation and Capital Facilities Elements
- Housing Needs Assessment
- Capital Facilities Reassessment



# Practice Tips for Conducting the Scope

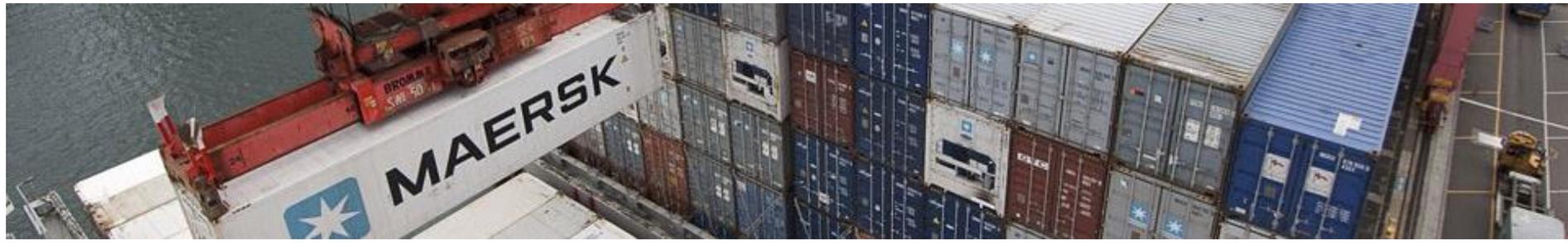
## ***Do the Staff Work First***

- *Review the Checklist*
- *Look for New Statutory Requirements*
- *Have Clear Criteria to Apply*
- *Have a Peek at your Inventory Data*
- *Talk to Allied Departments and Get them involved, Especially Public Works*

## ***Conducting the Scoping Hearing***

- *Overview of the Update Process*
- *Present preliminary findings*





# Finishing Strong

*Taking Action and Completing on Time*



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# ***Take Legislative Action: What Must Be Adopted***

## **RCW 36.70a.130(1)(b)**

*Legislative action means the adoption of a resolution or ordinance following notice and a public hearing indicating at a minimum, a finding that a review and evaluation has occurred and identifying the revisions made, or that a revision was not needed and the reasons therefor.*

- ***By Ordinance or Resolution***
- ***A Public Hearing is Required***
- ***Must Specify and Document a Review and Evaluation***
- ***Must Note Revisions the Were Made***
- ***Must Note How all Required Review Items were Reviewed and Which Ones did NOT require revision.***
- ***Must find that the plan and development regulations comply with the GMA and Declare the Required Update Complete.***





# ***The Magic Words: Where to Document the Update***

***The public should not be left to guess whether the County has undertaken its update or not. The statutory requirement for minimum legislative findings ensures that the public is on notice that the update is taking place. Therefore, the County cannot be found to have undertaken an update, even a partial update, of its comprehensive plan unless the challenged enactment unambiguously finds that a review and evaluation of the comprehensive plan and development regulations has occurred and identifies the revisions made; or if the County finds that a revision was not needed, the enactment must give the reasons for that. RCW 36.70A.130(1)(a)..***

***04-2-0010 1000 Friends v. Whatcom County; [Order on Motion to Dismiss](#); (August 2, 2004)***

- 1. The Public Participation Plan***
- 2. The Public Hearing Announcement***
- 3. Any legislative action that completes in part or narrows the scope of remaining update items, especially those that dispose of statutorily required update items***
- 4. The findings of any action that adopts amendments that are part of the update***
- 5. The final Action Declaring the Update Complete***





## What You Will Find

WAC

Year-by-Year List of GMA

Amendments

Update Checklist

- Dev Regs
- Comprehensive Plans
- Update-Specific Checklists

Updated Guidebooks for:

- UGA
- Housing
- Transportation

EZ View

Good Examples

Public Participation Plans

Scoping Documents

Update Resolutions

# Resources Available from Commerce

The screenshot shows the Department of Commerce website. At the top, there is a navigation bar with the Department of Commerce logo and tagline "Innovation is in our nature." on the left, a search bar, and links for "PROGRAM INDEX" and "CONTACT US" on the right. Below the navigation bar is a secondary menu with links for "About Commerce", "Programs", "Services & Assistance", "Research & Publications", "Boards & Commissions", and "Media Center". The main content area is titled "Growth Management Act Periodic Update" and contains a paragraph explaining the requirement for periodic updates of comprehensive plans and development regulations. Below the paragraph is a link to a guidebook: "Guidebook: Keeping your Comprehensive Plan and Development Regulations Current: A Guide to the Periodic Update Process under the Growth Management Act. September 2012". On the right side of the page, there is a sidebar titled "Growth Management Planning Topics" with a list of links: "Buildable Lands", "Citizen Participation and Coordination", "Climate Change and Energy", "Critical Areas and Best Available Science", "Economic Development", "Environment", "GMA Periodic Update", "Historic Preservation", "Housing", "Housing Guidebook Project", "Natural Resources Industries", and "Risks, Open Space, and Recreation".

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Department of Commerce / Services & Assistance / Local Government / Growth Management Services / Growth Management Planning Topics / **GMA Periodic Update**

### Growth Management Act Periodic Update

Every county and city in the state is required to conduct a periodic update of its comprehensive plan and development regulations, though the obligation varies depending on whether the jurisdiction is fully or partially planning (RCW 36.70A.130(1)). This webpage provides resources for completing the periodic update: the "Keeping Your Comprehensive Plan and Development Regulations Current" guidebook and its appendices. Appendix D includes checklists that local governments can use to ensure their comprehensive plans and developments address the minimum requirements of the Growth Management Act (GMA).

The guidebook explains when and how to go through the necessary steps in the periodic update process. The level of effort and timing of the update steps will vary depending on how recently your community has comprehensively updated its plan, the size of your community, and other factors.

**Guidebook: Keeping your Comprehensive Plan and Development Regulations Current: A Guide to the Periodic Update Process under the Growth Management Act. September 2012**

#### Growth Management Planning Topics

- [Buildable Lands](#)
- [Citizen Participation and Coordination](#)
- [Climate Change and Energy](#)
- [Critical Areas and Best Available Science](#)
- [Economic Development](#)
- [Environment](#)
- [GMA Periodic Update](#)
- [Historic Preservation](#)
- [Housing](#)
- [Housing Guidebook Project](#)
- [Natural Resources Industries](#)
- [Risks, Open Space, and Recreation](#)



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# WSDOT Resources For Local Planning

**Karena Houser**  
Community Transportation Planning Office

**Lynn Peterson**  
Secretary of Transportation



RTPOs and the GMA Updates: Sharing PSRC's Approach  
Webinar  
July 8, 2014

# Why Does WSDOT Participate in Local Planning?



**Goal 1 - STRATEGIC INVESTMENTS**



**Goal 2 - MODAL INTEGRATION**



**Goal 3 - ENVIRONMENTAL STEWARDSHIP**



**Goal 4 - ORGANIZATIONAL STRENGTH**



**Goal 5 - COMMUNITY ENGAGEMENT**



**Goal 6 - SMART TECHNOLOGY**

## WSDOT's Vision

The Washington State Department of Transportation's vision is to be the best in providing a sustainable and integrated multimodal transportation system.

## WSDOT's Mission

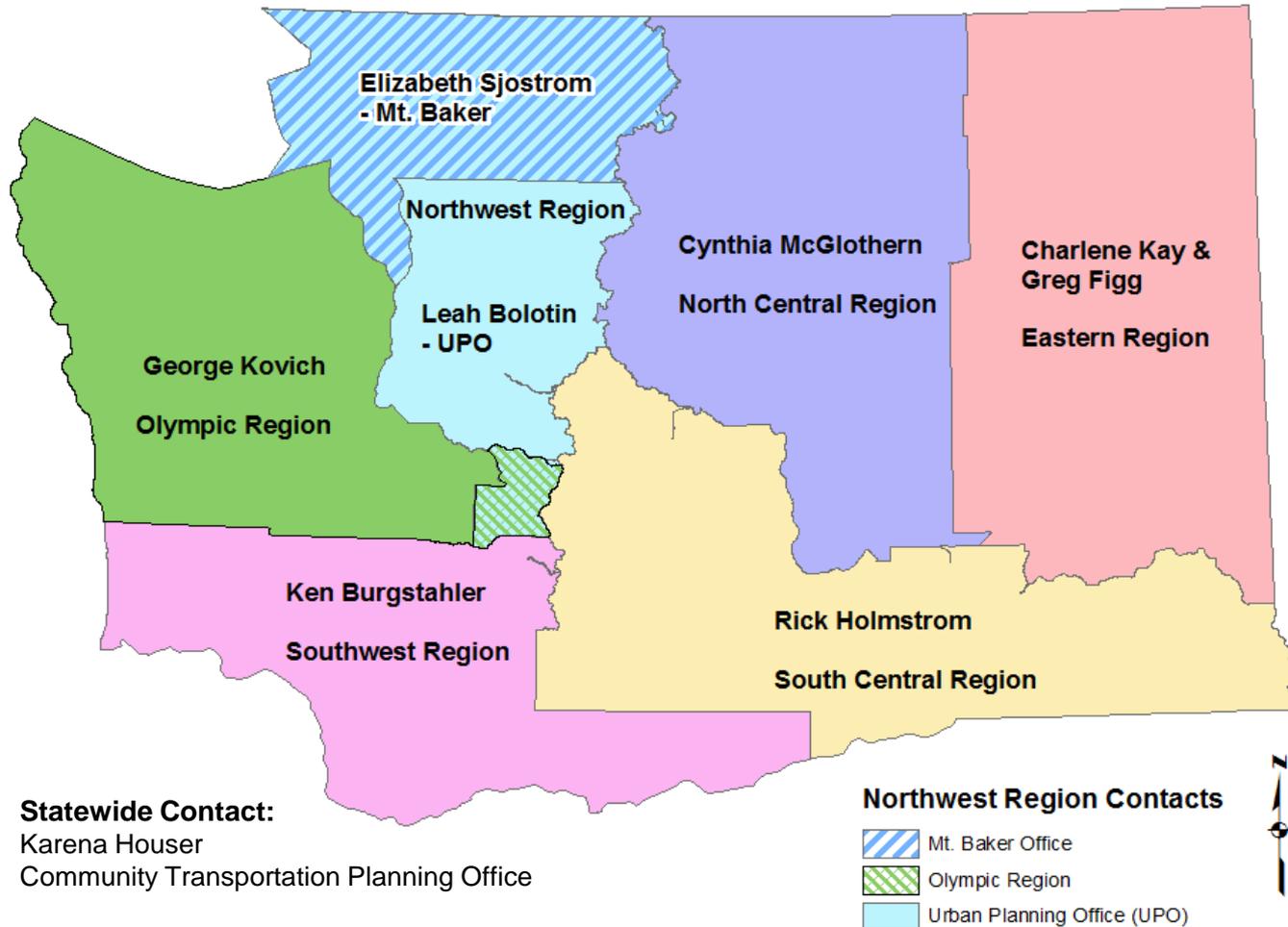
The Washington State Department of Transportation provides and supports safe, reliable and cost-effective transportation options to improve livable communities and economic vitality for people and businesses.

# What are WSDOT's Objectives for Participating in Local Plans?



# What Resources can WSDOT Provide for Local Planning?

## WSDOT GMA Contacts



# WSDOT's GMA Plan Update Web Site: [www.wsdot.wa.gov/planning/community/GrowthManagementAct](http://www.wsdot.wa.gov/planning/community/GrowthManagementAct)

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Traffic & Cameras | Projects | Business | Environment | Maps & Data

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You are here: [Home](#) > [Planning](#) > [Community](#)

## Growth Management Act (GMA) Plan Update Resources

- [Community Planning Portal](#)
- Growth Management Act (GMA) Plan Update Resources**

For general GMA questions, please contact Karena Houser, Economic and Land Use Branch Manager, Community Transportation Planning Office, [karena.houser@wsdot.wa.gov](mailto:karena.houser@wsdot.wa.gov), 360.705.7876

For questions relating to specific areas of the state or information about modes please consult the [WSDOT GMA Contacts](#) list (pdf 87 kb)

### Introduction

The WSDOT Community Planning Office developed this website to provide guidance, resources, contact information, and training opportunities to assist local jurisdictions with their Growth Management Act (GMA) Comprehensive Plan Update. For more information about when the GMA periodic updates are due for each city and county, see the Washington State Department of Commerce's (Commerce) [Comprehensive Plan Update Map](#). (pdf 1.0 mb)

### A Great Place to Start your Comprehensive Plan Update

- **Look here first:** [WSDOT Local Planning Resources](#) (pdf 207 kb)
- Commerce's [Transportation Guidebook: Your Community's Transportation System](#) (pdf 18,630 kb)
- Commerce's [Growth Management Act Periodic Update Website](#)

### Data Sources

- WSDOT's [Community Transportation Planning Portal Website](#) provides access to state transportation data. You can use the portal to create a map of relevant state transportation data to incorporate in your plan, link to a city or county Fact Sheet (a summary of state transportation data for your community), or download state transportation GIS layers.
- If you can't find the data you're looking for on the WSDOT Community Planning Portal, visit the [WSDOT Online Map Center](#) for additional WSDOT geographic data and map products.
- WSDOT's [Transportation Data and GIS Office](#) provides summaries of collision, travel GIS, and roadway data as well as instructions for requesting custom reports.

# What resources can WSDOT provide for local planning?

HOME ▾ WSDOT Community Planning Portal MODIFY MAP [Sign In](#)

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**Contents**

- Special Use Lanes (Zoom in to View)
- Legal Speed Limits (Zoom in to View)
- Number of Lanes, Width, & Type (Zoom in to View)
- Access Control (Zoom in to View)
  - Limited Access Fully Controlled
  - Limited Access Partially Control
  - Limited Access Modified Control
  - Managed Access Class 1
  - Managed Access Class 2
  - Managed Access Class 3
  - Managed Access Class 4
  - Managed Access Class 5
- Mobility Needs 2020
- WAECY - Urban Growth Areas
- FishPassageInventoryMap

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WSDOT, GIS and Roadway Data Office | Earthstar Geographics, CN...

Questions?

Karena Houser

WSDOT Community Transportation Planning Office

[karena.houser@wsdot.wa.gov](mailto:karena.houser@wsdot.wa.gov)

360.705.7876





# PSRC's Approach to the GMA Periodic Update

RTPO Webinar – July 8, 2014



# Presentation overview

- PSRC Overview
- Plan Review Manual
- May 2013 Workshops
- May 2014 Survey

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# PSRC Overview

# PSRC Roles



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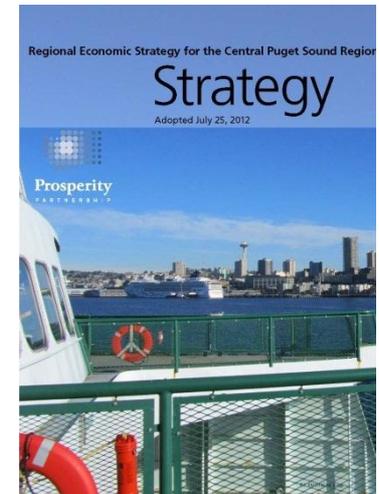
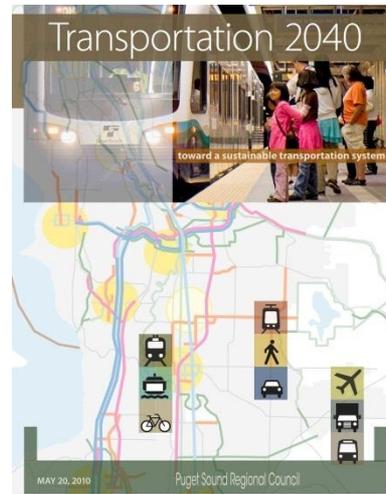
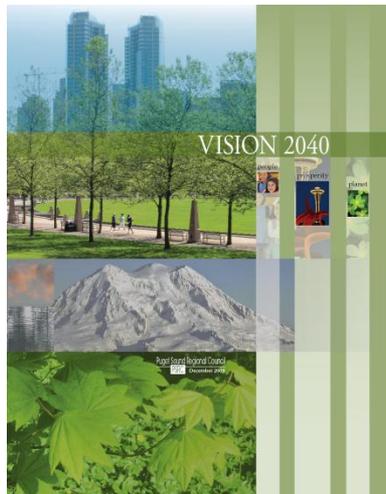


## Central Puget Sound Region

- *4 Counties*
- *82 Cities and Towns*
- *Special Districts*

- **Federal Role:**  
Metropolitan Planning Organization
- **State Role:**  
Regional Transportation Planning Organization
- **Membership Organization:**  
Council of Governments

# Regional Framework for Planning

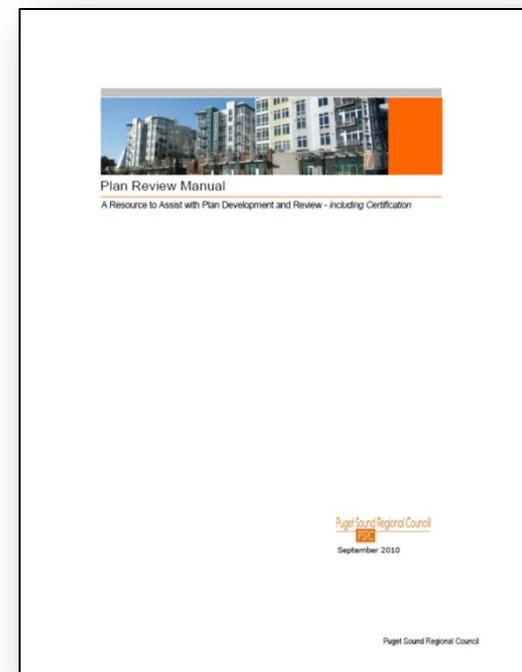




# What's Required for Certification?

- *Consistency with Multicounty Planning Policies*  
(= *Regional Guidelines & Principles*)
- *Consistency with **Transportation 2040***
- *Conformity with **transportation planning requirements in Growth Management Act***

Note: Requirements spelled out in RCW 47.80



*PSRC Plan Review Manual*



# Plan Review Manual

# Plan Review Manual

- Plan review process
- Legal framework
- FAQ
- Checklists for each type of jurisdiction
- Appendices:
  - Adopted plan review process
  - Multicounty Planning Policies
  - GMA requirements
  - Examples



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# Reporting Tool (checklists)

## TRANSPORTATION

The transportation provisions in VISION 2040 are organized around three broad areas: (1) maintenance, management and safety, (2) supporting the *Regional Growth Strategy*, and (3) greater options and mobility. VISION 2040 addresses federal and state laws and directives designed to ensure mobility for people, goods, and services by focusing on maintenance, management, and safety. Protecting and enhancing the environment, promoting energy conservation, and improving the quality of life must be considered as part of meeting our current and future mobility needs.

VISION 2040 calls for better-integrated land use and transportation planning and provides guidance for the development of a transportation system that will support the *Regional Growth Strategy*. VISION 2040's emphasis on developing centers includes prioritizing transportation investments in regional growth centers and manufacturing/industrial centers. VISION 2040 is committed to increasing transportation choices while improving the region's natural environment. There is an emphasis on transportation investments that offer greater mobility options, more alternatives to driving alone (and therefore reduced vehicle miles traveled), and lower transportation-related energy consumption, which in turn lowers particulate pollution and greenhouse gas emissions.

### ⇒ for Countywide Planning Policies

#### MAINTENANCE, MANAGEMENT AND SAFETY

- Address the development of a clean regional transportation system, including changes in fuels, technologies (including renewable resources for energy), and how we travel.
- Provide direction for decision-making that promotes environmentally sensitive transportation activities that reduce water and air pollution – with attention to human health, low-impact design, and environmentally friendly (i.e., green) streets.
- Provide direction for ensuring that strategies, programs and investment decision-making identify reliable and predictable revenues for maintaining and preserving the existing system.
- Provide direction for reducing the need for new projects and facilities through improved operations, system management and demand management strategies.
- Identify cooperative strategies and programs to protect the transportation system

against disasters, develop prevention and recovery strategies, and plan for coordinated responses for transportation in an emergency.

#### SUPPORTING THE GROWTH STRATEGY

- Prioritize transportation investments that serve centers, including key projects and programs in centers, as well as connecting centers with a highly efficient multimodal network. Give additional priority to projects that advance housing development,

## Green Streets

A street that uses vegetated facilities to manage stormwater runoff at its source is often referred to as a "green street." VISION 2040 advances sustainable stormwater strategies for street and roadways, as well as other features to improve the environment of urban streets – including landscaping and pedestrian-friendly treatments.

Resources are available through the Environmental Protection Agency at:  
[www.epa.gov/owow/podcasts/greenstreetsusa.html](http://www.epa.gov/owow/podcasts/greenstreetsusa.html)

See also the Low Impact Development Center at:  
[www.lowimpactdevelopment.org/greenstreets/](http://www.lowimpactdevelopment.org/greenstreets/)

Policy and Plan Review Manual

## reporting tool B: local comprehensive plans

### part one: checklist

#### Public Services

- ✓ Include provisions to promote more efficient use of existing services, such as waste management, energy, and water supply, through conservation – including demand management programs and strategies (*MPP-PS-3, 7, 8, 11, 12, 13, 19*)
- ✓ Include provisions to promote renewable energy and alternative energy sources (*MPP-PS-12, 13; MPP-En-21 through 23; MPP-T-6*)
- ✓ Include provisions to meet long-term water needs, including conservation, reclamation and reuse (*MPP-PS-17 through 20; MPP-En-25*)

#### Transportation – VISION 2040 and Transportation 2040

##### Maintenance, Management and Safety

- ✓ Develop clean transportation programs and facilities, including actions to reduce pollution and greenhouse gas emissions from transportation (*MPP-T-5 through 7*)
- ✓ Incorporate environmental factors into transportation decision-making, including attention to human health and safety (*MPP-DP-44; MPP-T-7*)
- ✓ Identify stable and predictable funding sources for maintaining and preserving existing transportation facilities and services (*MPP-G-4, 5; MPP-T-33*)
- ✓ Include transportation system management and demand management programs and strategies (*MPP-T-2, 3, 11, 23, 24*)
- ✓ Identify transportation programs and strategies for security and emergency responses (*MPP-T-8*)

##### Supporting the Growth Strategy

- ✓ Focus system improvements to support existing and planned development as allocated by the *Regional Growth Strategy* (*MPP-T-9 through 22*)
- ✓ Prioritize investments in centers (*MPP-T-12; MPP-DP-7, 10, 13; MPP-H-6*)
- ✓ Invest in and promote joint- and mixed-use development (*MPP-T-10*)
- ✓ Include complete street provisions and improve local street patterns for walking and biking (*MPP-T-14 through 16*)
- ✓ Design transportation facilities to fit the community in which they are located ("context-sensitive design"); use urban design principles when developing and operating transportation facilities in cities and urban areas (*MPP-T-20, 21*)

##### Greater Options and Mobility

- ✓ Invest in alternatives to driving alone (*MPP-T-23, 24*)
- ✓ Ensure mobility of people with special needs (*MPP-T-25*)
- ✓ Avoid new or expanded facilities in rural areas (*MPP-T-28; MPP-DP-27*)
- ✓ Include transportation financing methods that sustain maintenance, preservation, and operations of facilities. (*MPP-T-33*)

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# Reporting Tool (questionnaire)

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## PART II: QUESTIONS

### Transportation Provisions

(MPP-G-4, 5; MPP-EN-7, 19, 23; MPP-DP-7, 10, 13, 17, 27, 40, 42, 43, 54 through 56; MPP-H-6, MPP-Ec-6; MPP-T-1 through 33; RCW 36.70A.070(6))

Explain how the plan addresses the following provisions from VISION2040 and Transportation 2040 – the region's long-range transportation plan:

- Clean transportation
- Maintenance and safety
- Demand management
- Serving centers and compact communities
- Transportation facilities that fit the community in which they are located ("Context-sensitive design")
- Greater options and mobility

### **EXPLAIN HERE:**

The plan includes a detailed inventory of all motorized and nonmotorized transportation facilities, as well as state-owned facilities and facilities in its potential annexation areas (see pages referenced). It has adopted level-of-service standards for roads, bicycle and pedestrian facilities, and cites the performance standards for transit established by our transit providers. The adopted levels-of-service standards for state facilities are consistent with the standards set by PSRC and WSDOT for highways of regional and statewide significance.

The city has adopted a reassessment strategy in the event of a funding shortfall. It includes: (1) seeking additional methods of funding, (2) exploring alternative, lower-cost methods to meet level-of-service standards (e.g., transportation demand management, public transit or another project) and (3) reevaluating the established level-of-service standards to determine how they might be adjusted. In addition, transportation planning is coordinated with neighboring jurisdictions, including our level-of-service standards and concurrency provisions. Our concurrency program has been tailored, so that we address expectations in our Regional Growth Center differently from elsewhere in our city.

The transportation element includes demand management programs and strategies that have been coordinated with investments to improve our roads and streets to make it easier to walk, bike, or ride the bus. The plan also encourages ridesharing and the use of improved transportation technologies, such as light synchronization, to help maintain or enhance the function of the local transportation system.

The transportation element identifies the city's designated nonmotorized transportation facilities, prioritizes improvement based on the connectivity and access each will provide, and calls for collaboration between jurisdictions to complete connections crossing boundaries.



# VISION 2040 & Comprehensive Plan Update Workshops

# Purpose

- **Focus on comprehensive plan updates**
- **Provide information** on regional goals and expectations to support implementation of VISION 2040
- **Increase local understanding** of PSRC's plan review and certification program
- **Provide technical assistance**, tools, and other helpful resources



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# Target Audience

*Folks with a direct role in comprehensive planning*

- Planning staff
- Consultants
- Other staff (e.g. public works)
- Planning commissions
- Elected officials

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# Content Criteria

- *New expectation in VISION 2040*
- *Other PSRC programs/products*
- *Topic causes difficulties for cities*
- *New GMA requirements*



Thornton Place

# Workshop Structure

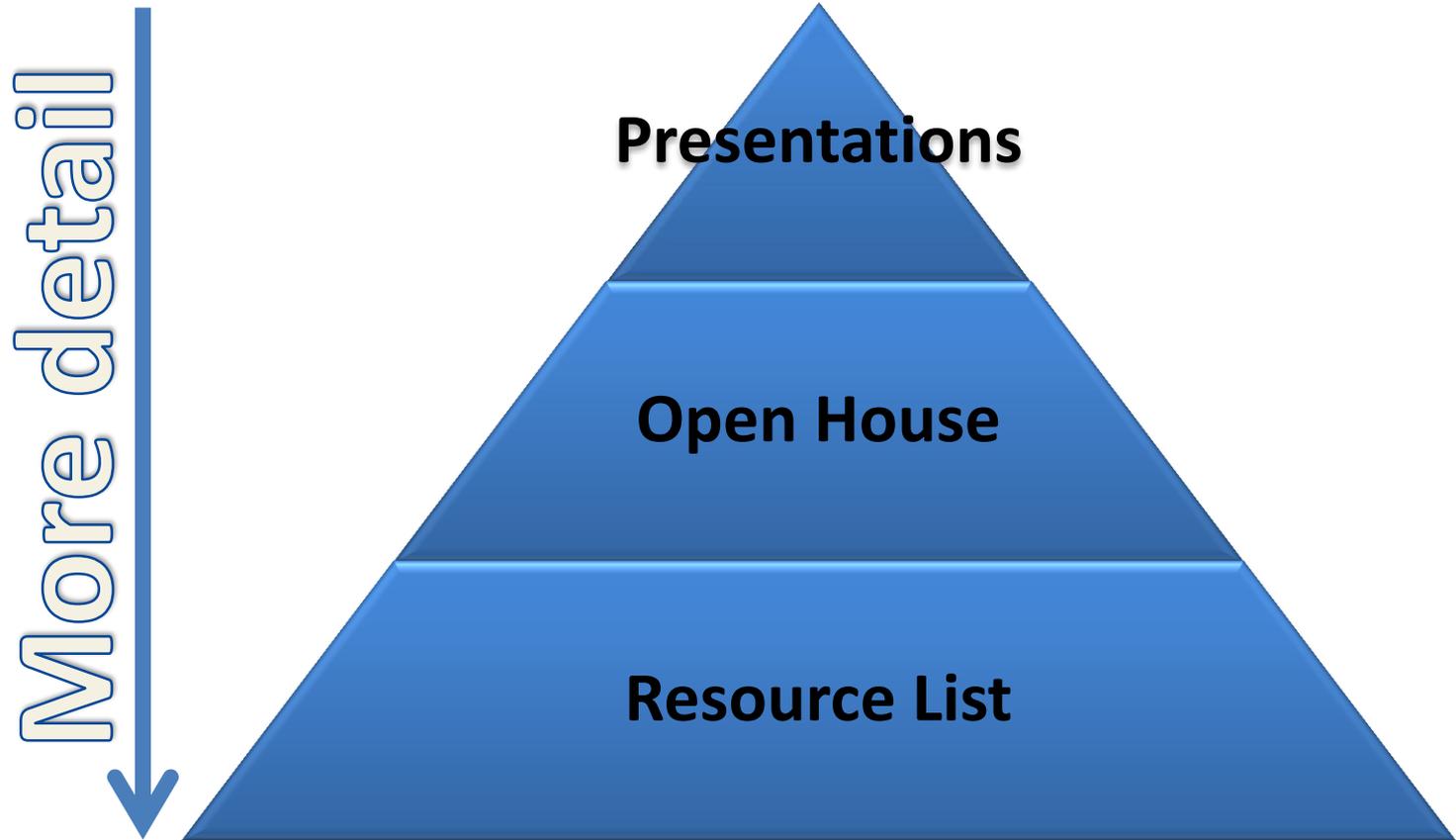


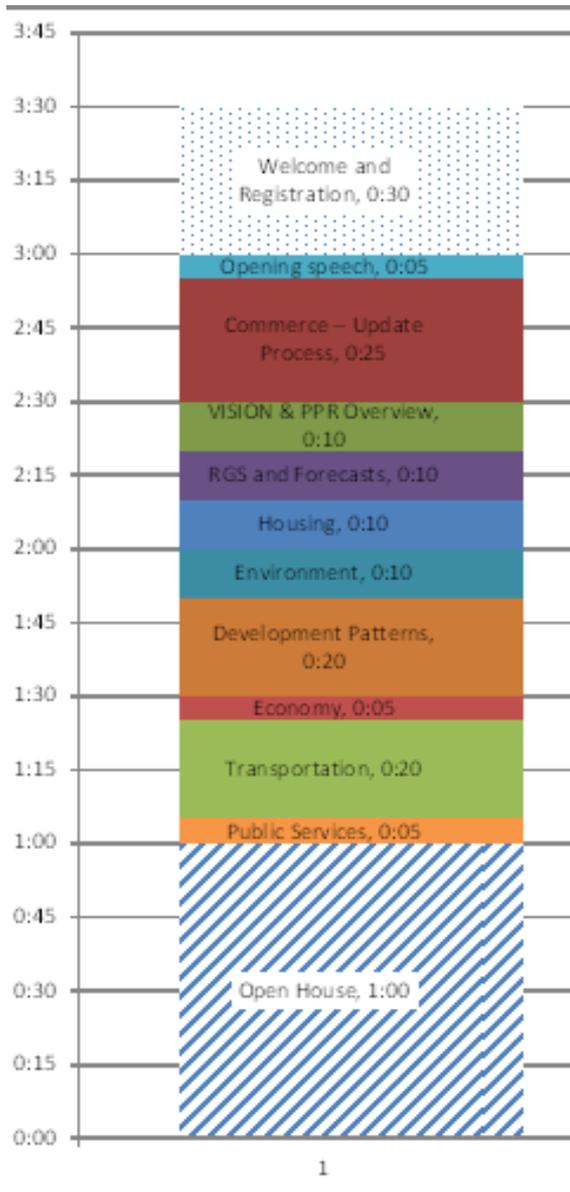
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## Agenda

### 8:30-9:00 Welcome and Registration

### 9:00-11:00 Presentations

- 9:00-9:05 Opening Remarks (5 min)
- 9:05-9:30 Commerce – Periodic Update Process (25 min)
- 9:30-9:40 Overview – VISION 2040, Plan Review (10 min)
- 9:40-9:50 Numbers – RGS and Forecast Products (10 min)
- 9:50-10:00 Environment (10 min)
- 10:00-10:20 Development Patterns (20 min)
- 10:20-10:30 Housing (10 min)
- 10:30-10:35 Economy (5 min)
- 10:35-10:55 Transportation (20 min)
- 10:55-11:00 Public Services (5 min)

### 11:00-12:00 Open House

# Lessons Learned: *what worked well*

*Early agreement on purpose of workshops helps limit mission creep*

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## MEMORANDUM

To: Charlie Howard, Leonard Bauer  
 From: Yorik Stevens-Wajda  
 Date: January 29, 2013  
 Re: Comprehensive plan updates & VISION 2040 workshops

This purpose of this memo is to lay out the framework for a series of workshops planned for spring 2013 in response to direction from the Growth Management Policy Board and actions in VISION 2040 (see G-Action-1). The workshops will help local jurisdictions in their upcoming comprehensive plan updates by providing technical assistance, tools, and other resources. The workshops will also aim to increase local understanding of the regional plan review process and clarify expectations for implementation of VISION 2040.

### Scope & Purpose

G-Action 1: The PSRC will develop an outreach program for VISION 2040 that is designed to communicate to member jurisdictions and the public. (VISION 2040)

The purpose of these workshops is to:

- Disseminate resources and tools to local jurisdictions in advance of their 2015/16 GMA comprehensive plan updates.
- Provide information on regional goals and expectations to support implementation of VISION 2040
- Increase local understanding of PSRC's plan review and certification program

### Audience & Stakeholders

1. Plan review contacts (planners/public works/consultants)
2. Elected officials
3. Other local planners, planning commissioners, city managers, and
4. Other interested parties (countywide, special purpose district staff)

### Format & Logistics

Half day – 9a-noon

1. Welcome & purpose (10 min)
2. Presentations (120 min)
3. Open house/tables (50 min)

### When

TBD – Spring after state legislative session work (begin 2<sup>nd</sup> week of April?)

### Location

TBD – North/East and South/West, need space for 10-100 people



# Lessons Learned: *what worked well*



*Working with technical experts to develop content*

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Topic	Tuesday (Everett)	Wednesday (Tacoma)
Info Center	Andi/Jada	Andi/Jada
Update Process	Leonard/Dave/Ike	Leonard/Dave/Ike
Plan Review	Yorik	Yorik
Centers	Liz	Liz
Regional Growth Strategy + Forecasts + Data	Carol	Carol
VISION 2040 Development Patterns Concurrency TDR	Ivan	Ivan
VISION 2040 Development Patterns Open Space Property Rights	Ben	Ben
Housing GTC	Tim	Tim
Airport compatible land use	Stephen	Stephen
Economy	Jason	Sarah
Health	Julie/Amy/Zach	Julie/Zach
Air Quality Climate Change	Kelly	Kelly
Water Quality Environment	Erika	Erika
Transportation Transit Freight Safety	Stephen	Mary Pat? Stephen
TDM	Alex	Alex
Bike/Ped	Kimberly/Alex	Alex

# Lessons Learned: *what worked well*

## Resource Guide

<http://www.psrc.org/growth/planreview/resources/>



<http://www.psrc.org/growth/planreview/resources/>

### General Resources

PSRC – Growth Management  
<http://www.psrc.org/growth>

Department of Commerce Growth Management Services  
<http://www.commerce.wa.gov/Services/localgovernment/GrowthManagement/Pages/default.aspx>

Municipal Research and Services Center of Washington  
<http://www.mrsc.org/subjects/planning/planning.aspx>

GMA Applications for the Central Puget Sound Region  
<http://www.psrc.org/assets/2428/gma.pdf>

### Growth Management Act and Washington Administrative Code

Growth Management Act  
<http://apps.leg.wa.gov/rcw/?cite=36.70a>

Washington Administrative Code: GMA Criteria for Comprehensive Plans and Development Regulations  
<http://apps.leg.wa.gov/wac/default.aspx?cite=365-196>

### Regional Plans

VISION 2040 (2008)  
<http://www.psrc.org/growth/vision2040/pub/vision2040-document/>

Transportation 2040 (2010)  
<http://www.psrc.org/transportation/t2040>

Regional Economic Strategy (2012)  
<http://www.psrc.org/econdev/res>

### PSRC Plan Review

PSRC Plan Review Website  
<http://www.psrc.org/growth/planreview>

PSRC Plan Review Manual (2010)  
<http://psrc.org/growth/planreview/pr-manual/>

PSRC Adopted Policy and Plan Review Process (2003)  
<http://www.psrc.org/assets/321/policyplanreview.pdf>

### Countywide Planning Policies

King  
<http://www.kingcounty.gov/property/permits/codes/growth/GMPC/CP.aspx>

Kitsap  
<http://www.kitsapregionalcouncil.org/library/D%20-%20Countrywide%20Policies/CP%20As%20Adopted%2011%2014%2011.pdf>

Pierce  
<http://www.co.pierce.wa.us/DocumentCenter/View/6998>

Snohomish  
<http://www.co.snohomish.wa.us/documents/Departments/Council/News/CURRENTCountywidePlanningPolicies.pdf>

### Early Updates — Examples of Recent Major Updates

City of Sultan (2011)  
<http://ci.sultan.wa.us/departments/community-development/planning-department/>

City of Redmond (2011)  
<http://www.redmond.gov/PlansProjects/ComprehensivePlanning/redmond2030/>

King County (2012)  
<http://www.kingcounty.gov/property/permits/codes/growth/CompPlan/2012Adopted.aspx>

City of Shoreline (2012)  
<http://shoreline.wa.gov/index.aspx?page=964>

### Current Comprehensive Plans – Central Puget Sound

<http://www.psrc.org/growth/planreview/complans/>

### Periodic Update Process

Keeping Your Comprehensive Plan and Development Regulations Current: A Guide to the Periodic Update Process under the Growth Management Act – WA Department of Commerce (2012)  
<http://www.commerce.wa.gov/Documents/GM5-Periodic-Update-Keeping-Plan-Current-Sept-2012.pdf>

### Data Resources and Forecasts

PSRC Data Website  
<http://www.psrc.org/data>

PSRC Forecasts  
<http://www.psrc.org/data/forecasts>

Puget Sound Trends  
<http://psrc.org/data/trends>

### Growth Management Hearings Board

Digest of Decisions  
<http://www.gmh.wa.gov/Reader.aspx?page=Digests.htm>

### Property Rights

WA Attorney General Advisory Memorandum: Avoiding Unconstitutional Takings of Private Property  
<http://www.atg.wa.gov/takingsmemo.aspx?UXV8ZxGwV6>

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# Lessons Learned: *what worked well*

## Visual Cues



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VISION 2040 & Comprehensive Plan Updates Workshop
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### Airport-Compatible Land Use



Plan Update Process

Overview and Plan Review

Numbers: RGS, Targets, and Forecasts

Environment

Development Patterns

Housing

Economy

Transportation

Public Services

**PSRC**

- Airport facility information (civil and military)
- Planned land uses
- Essential public facility
- Compatible land use**
  - Policies
  - Strategies
  - Development regulations

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*PSRC Airport Compatible Land Use Program Update*



# Lessons Learned: *what worked well*

- Partnering with Commerce
- Popular topic
- Location close to target audience



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# Lessons Learned: *what didn't work*

- Timing, but...
- Manage schedule
- Not many consultants attend
- FAQ page
- Not many questions for some technical experts

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# Jan 2014 Plan Update Survey

# Purpose

- Another reminder
- Update contact list
- Determine workload for processing updates

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# Contact list

Contacts for Jan 2014 Survey\_RAW - Microsoft Excel

	A	B	C	D	E	H	J	K	L	M	N	O
	Send_Pri	Send_CC	Sent	Replied	Jurisdiction	Regional/Geography	Staff	Primary_First Name	Primary_Full Name	Primary_email	CC_First Name	CC_Full Name
1	Yes	No	Yes	Yes	Alpina	Small City	Erika	Elizabeth	Elizabeth Chamberlain, Contract Planner	e.chamberlain@ok.gov	Reid	Reid Shokey, Consultant
2	Yes	Yes	Yes	Yes	Arlington	Larger City	Erika	Paul	Paul Ellis, Director	pellis@arlington.gov	Troy	Troy Davis, Associate Planner
3	Yes	Yes	Yes	Yes	Auburn	Core City - Regional Growth Center	Liz	Kevin	Kevin Snyder, Director	ksnyder@auburn.gov	Elizabeth	Elizabeth Chamberlain, Principal P
4	No	No	Yes	Yes	Bainbridge Island	Larger City	Erika	Katharine	Katharine Cook, Director	kcc@bainbridgeid.gov	Libby	Libby Hudson, Planner
6	Yes	Yes	Yes	Yes	Beaux Arts	Small City	Erika	Mona	Mona Green (Consultant)	mgreen@beauxarts.net	Anaolu	Angela Kulp, Town Clerk
7	Yes	Yes	Yes	Yes	Belleuve	Metropolitan City - Regional Growth	Liz	Paul	Paul Ingraham, Comprehensive Plan Manager	pingraham@belleuve.gov	Nicholas	Nicholas Matz, Planner
8	Yes	Yes	Yes	Yes	Black Diamond	Small City	Yorik	Steve	Steve Picher, Director	spicher@blackdiamond.us	Steve	Steve Munson, Planner
9	Modify	No	Yes*	Yes*	Bonney Lake	Small City	Yorik	John	John Vodopich, Director	vodopich@bonneylake.us	Jason	Jason Sullivan
10	Yes	Yes	Yes	Yes	Bothell	Core City - Regional Growth Center	Liz	Gary	Gary Hasseler, planning manager	Gary.Hasseler@ci.bothell.us	Bill	Bill Wiselogle, Director
11	No	No	Yes	Yes	Bremerton	Metropolitan City - Regional Growth	Liz	Andrea	Andrea Spencer, Director	andreaspc@ci.bremerton.us	Allison	Allison Daniels, Long-Range Plan
12	Yes	Yes	Yes	Yes	Brier	Small City	Erika	Nicole	Nicole Gaudette, Planner	ngaudette@ci.brier.us	Rick	Rich Maag, Public Works Foreman
13	Yes	Yes	Yes	Yes	Buckley	Small City	Yorik	Kathy	Kathy Thompson	cityplanner@cityofbuckley.com	Kathy	Kathy Thompson
14	Yes	Yes	Yes	Yes	Burien	Core City - Regional Growth Center	Liz	Chip	Chip Davis, Director	chipd@burien.us	David	David Johanson, Senior Planner
15	Yes	No	Yes	Yes*	Carbonado	Small City	Yorik	Dallene	Dallene Argo	clark@carbonado.org		
16	Modify	No	Yes*	Yes*	Carnation	Small City	Yorik	Linda	Linda Scott, Planner	linda@ci.carnation.us	Pat	Pat Osborne, Public Works Superv
17	Yes	Yes	Yes	Yes	Clyde Hill	Small City	Erika	Craig	Craig Olson, Engineer	craig@clydehill.us	Mich	Mich Wasserman, City Administrat
18	Yes	No	Yes	Yes	Covington	Small City	Yorik	Richard	Richard Hart, Planning Director	rhart@ci.covington.us		
19	Yes	Yes	Yes	Yes	Darrington	Small City	Yorik	Lyla	Lyla Boyd, Town Clerk	derrich@ci.darrington.us	Chanda	Chanda Emery, Consultant
20	Yes	No	Yes	Yes	Des Moines	Larger City	Erika	Denise	Denise Lathrop, Planning/Building Director	dlatrop@desmoines.gov		
21	Yes	Yes	Yes	Yes	DuPont	Small City	Yorik	Bill	Bill Kingman, Planner	billkingman@ci.dupont.us	Bill	Bill McDonald, City Administrator
22	Yes	Yes	Yes	Yes	Duval	Small City	Yorik	Carri	Carri Hunsberger, Director	carri.hunsberg@ci.duval.us	Lara	Lara Thomas, Planning Manager
23	Yes	No	Yes	Yes	Eatonville	Small City	Yorik	Keri	Keri Murphy, Planning & Building Secretary	kerimurphy@eatonville.us		
24	Yes	Yes	Yes	Yes	Edgewood	Small City	Erika	Eric	Eric Phillips, Director	eric@ci.edgewood.us	Kim	Kim Wilde, City Manager
25	Yes	Yes	Yes	Yes	Edmonds	Larger City	Erika	Robert	Robert Chave, Director	rchave@ci.edmonds.us	Michael	Michael Clugston, Planner
26	Yes	Yes	Yes	Yes	Enumclaw	Small City	Yorik	Erika	Erika Shook, Director	ESHook@ci.enumclaw.us	Jeremy	Jeremy Koeping, Planner
27	Yes	Yes	Yes	Yes	Everett	Metropolitan City - Regional Growth	Liz	Allan	Allan Giffen, Director	agiffen@everett.us	David	David Koenig, Planning Manager
28	Yes	Yes	Yes	Yes	Federal Way	Core City - Regional Growth Center	Liz	Greg	Greg Fawns, Director	greg.fawns@cityoffederalway.com	Harquet	Harquet Clark, Planner
29	Yes	Yes	Yes	Yes	Fife	Larger City	Erika	Carl	Carl Durham, Acting Director	cdurham@cityoffife.org	Chris	Chris Pasinetti, Planner
30	Yes	No	Yes	Yes	Firecrest	Small City	Erika	Angelle	Angelle Stahlnecker	astahlnecker@cityoffirecrest		
31	Yes	Yes	Yes	Yes	Gig Harbor	Small City	Yorik	Jennifer	Jennifer Kester, Director	jkester@cityofgigharbor.net	Lindsay	Lindsay Semmel, Senior Planner
32	Yes	No	Yes	Yes	Gold Bar	Small City	Yorik	Hester	Hester Ihrig, Clerk	qih@ci.goldbar.net		
33	Yes	Yes	Yes	Yes	Granite Falls	Small City	Yorik	Ray	Ray Stutz	planning@ci.granitefalls.us	Clark	Clark Reese, Clerk
34	Yes	Yes	Yes	Yes	Hunts Point	Small City	Erika	Jack	Jack McKenzie, Town Admin	jackm@huntspoint.us	Mona	Mona Green, Consultant
35	Yes	No	Yes	Yes	Index	Small City	Yorik	Lisa	Lisa Stowe, Town Clerk	linda@ci.index.us		
36	Yes	No	Yes	Yes	Issaquah	Larger City	Erika	Trish	Trish Heinenon, Policy/Long Range Planning	trishh@ci.issaquah.us		
37	Yes	Yes	Yes	Yes	Kenmore	Larger City	Erika	Debbie	Debbie Bent, Director	dbent@ci.kenmore.us	Jennifer	Jennifer Gordon, PW Operati
38	Yes	Yes	Yes	Yes	Kent	Core City - Regional Growth Center	Liz	Charlene	Charlene Anderson, Planning Manager	caanderson@ci.kent.us	Gloria	Gloria Gould-wessen, Planner & C
39	No	No	Yes	Yes	King County	Unincorporated Urban Growth Area	Yorik	Karen	Karen Wolf, Senior Analyst	karen.wolf@ci.kingcounty.gov	Paul	Paul Reitenbach, Planning Manag
40	Modify	Modify	Erika	Yes	Kirkland	Core City - Regional Growth Center	Liz	Teresa	Teresa Swan	tswan@ci.kirkland.us	Eric	Eric Shields, Director
41	No	No	Yes	Yes	Kissaqu County	Unincorporated Urban Growth Area	Yorik	Katrina	Katrina Knutson, Senior Planner	knutson@ci.kissaqu.us	Larry	Larry Keeton, Director
42	Yes	Yes	Yes	Yes	Lake Forest Park	Small City	Erika	Steve	Steve Bennett, Director	sbennet@ci.lakeforestpark.us	Shana	Shana Restal, Planner
43	Modify	No	Yes	Yes	Lake Stevens	Larger City	Yorik	Karen	Karen Watkins, Planner	kwatkins@ci.lakestevens.us	Rebecca	Rebecca Ableman, Director
44	Yes	No	Yes	Yes	Lakewood	Core City - Regional Growth Center	Liz	Dave	Dave Bugher, Director	dbugher@ci.lakewood.us		
45	Yes	No	Yes	Yes	Lynnwood	Core City - Regional Growth Center	Liz	Paul	Paul Krauss, Director	pkrauss@ci.lynnwood.us		
46	Yes	Yes	No	Yes	Maple Valley	Larger City	Erika	Ty	Ty Peterson	ty.peterson@ci.maplevally.us	Hatt	Hatt Torpey, Senior Planner
47	Yes	Yes	Yes	Yes	Marysville	Larger City	Erika	Gloria	Gloria Hirashima, Director	ghirashim@ci.marysville.us	Chris	Chris Holand, Planner
48	Yes	No	Yes	Yes	Medina	Small City	Erika	Robert	Robert Grumbach, director	rgrumbach@ci.medina.us		
49	Yes	Yes	Yes	Yes	Mercer Island	Larger City	Erika	Manny	Manny Doampo, Interim Devt Services Director	manny.doampo@ci.mercerisland.us	Nick	Nick Afzali, Transportation Manage
50	Yes	No	Yes	Yes	Mill Creek	Larger City	Erika	Tom	Tom Rogers, Planning Manager	tom@ci.millcreek.com		
51	Yes	Yes	Yes	Yes	Milton	Small City	Erika	Chris	Chris Larson, Associate Planner	clarson@ci.milton.net		
52	Yes	Yes	Yes	Yes	Monroe	Larger City	Erika	Gene	Gene Brazel, Interim Director	gbrazel@ci.monroe.us	Kate	Kate Galloway, Senior Planner
53	Modify	Modify	Erika	Yes	Mountlake	Larger City	Erika	Shane	Shane Hope	shope@ci.mountlake.us	Edith	Edith Duttlinger, Senior Planner
54	Yes	Yes	Yes	Yes	Mukilteo	Larger City	Erika	Heather	Heather McCartney, Director	hmcarter@ci.mukilteo.us	Glen	Glen Pickus, Senior Planner
55	Yes	Yes	Yes	Yes	Newcastle	Larger City	Erika	Steve	Steve Roberge, Director	sterver@ci.newcastle.us	Scott	Scott Logan, Associate Planner
56	Yes	Yes	Yes	Yes	Normandy Park	Small City	Erika	John	John Adamson, Director	jahna@ci.normandypark.us	Chad	Chad Tibbitts
57	Modify	No	Yes	Yes	North Bend	Small City	Yorik	Gina	Gina Estep, Comm & Econ Dev Director	gestep@ci.northbend.us	Mike	Mike McCarty
58	Yes	Yes	Yes	Yes	Port Angeles	Small City	Yorik	Bryanna	Bryanna M. Bluff, Clerk	bluff@ci.portangeles.us		

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# Email - *Intro*

**Subject:** Comprehensive plan update inquiry

Dear [PPR Contact],

Happy New Year from the PSRC Plan Review Team! PSRC is conducting a four question survey regarding jurisdictions' comprehensive plan update processes and schedules (*please reply with answers in-line below*). This will allow PSRC to provide the most useful and timely comments during its review and certification process (additional information on PSRC's Plan Review and Certification Program shown below).

We would appreciate a response by **Friday, January 17**. For questions, contact me at [ystevens-wajda@psrc.org](mailto:ystevens-wajda@psrc.org) or 206.464.6179. Thank you!

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# Email – *Questions*

## Survey Questions

**1. Who is the lead contact for [jurisdiction]'s comp plan update?**

**2. When does [jurisdiction] expect to adopt/complete the periodic update?**

**3. When will the draft plan be available for PSRC to review and comment (by element if applicable)?**

**4. Which elements will be updated?**

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# Email – Supporting Info

## Why Are the 2015 Updates Important?

In addition to the important role the comprehensive plan plays in your community, from a regional perspective, PSRC is paying special attention to this update cycle because of this is the first periodic update since VISION 2040's adoption in 2008. Local plans play a key role in implementation of the regional VISION. The Plan Review Team is ready to provide resources and technical assistance, review and comment on draft plan updates, and work with local jurisdictions and PSRC's boards to get each plan update certified.

## Plan Review Team Contacts

[Yorik Stevens-Wajda](#) (lead), 206.464.6179

[Liz Underwood-Bultmann](#), 206.464.6174

[Erika Harris](#), 206.464.6360

[Ivan Miller](#), 206.464.6549

## Links

### [Plan Review Manual](#)

*Details on the policy and plan review and certification process, background, and framework. The manual also provides guidance and checklists for aligning plans and policies with VISION 2040 and Growth Management Act requirements.*

### [Plan Review Resources](#)

*This webpage includes a list of useful resources organized by topic.*

### [VISION 2040 & Comprehensive Plan Update Overview](#)

*In Spring 2012, PSRC collaborated with the Department of Commerce to offer workshops in support of comprehensive plan updates. The main presentation from those workshops provides a good overview of the periodic update process, PSRC's plan review program, and VISION 2040.*

### [Department of Commerce Periodic Update Webpage](#)

*The Department of Commerce has developed a webpage, guidebook, and associated resources to help local jurisdictions navigate the periodic comprehensive plan update process, meet minimum requirements of the GMA, and develop effective plans.*

### [PSRC Website](#)

*Including [VISION 2040](#), [Transportation 2040](#), and [Data and Forecasts](#).*

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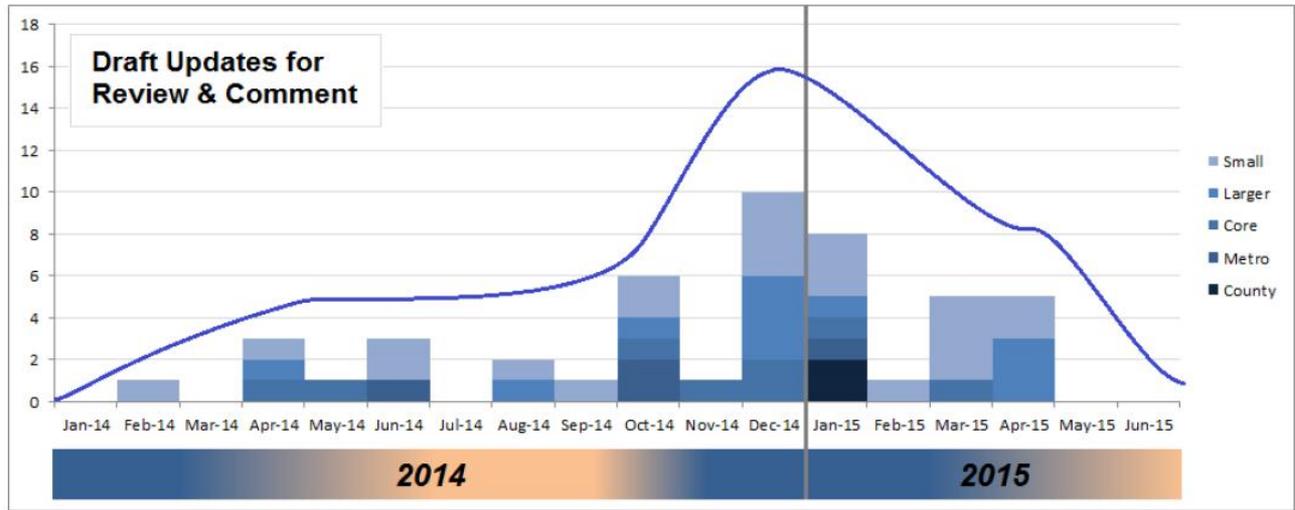
# Results

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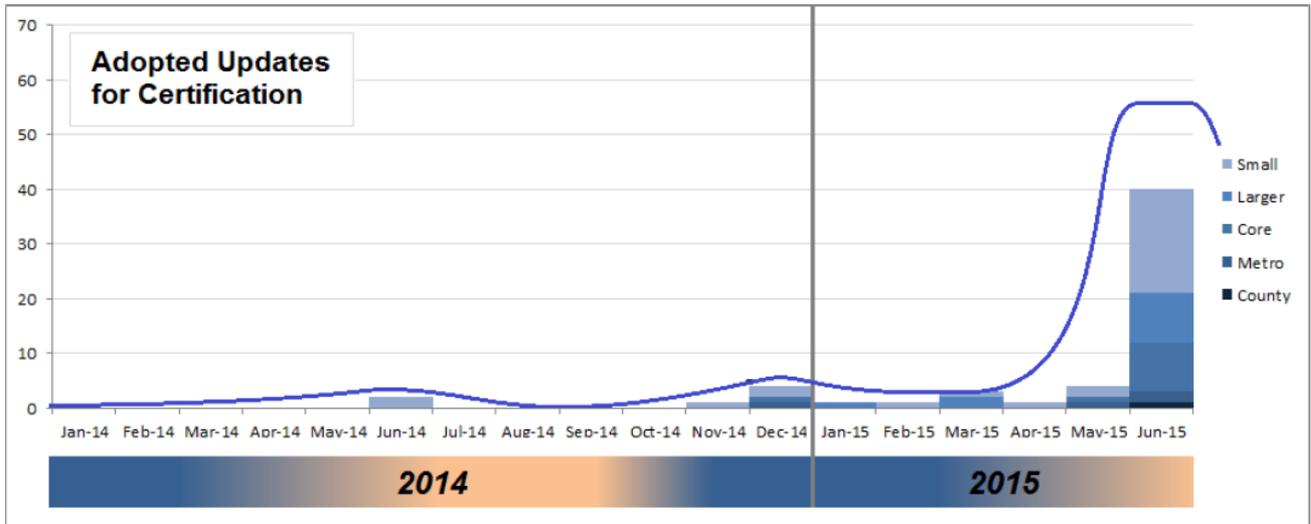
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Line illustrates extrapolation (proportional) from responses to total number of jurisdictions



Line illustrates extrapolation (proportional) from responses to total number of jurisdictions



# Contact

**Yorik Stevens-Wajda**  
**206-464-6179**  
**YStevens-Wajda@psrc.org**

*Materials:*

<https://file.ac/AYV-8zLpl-8/>

Puget Sound Regional Council

PSRC